

April 1, 2021

**Estates Supervision – Tenants**  
**155-165 Harding Avenue, White Plains NY 10606**  
**Notice Disclosing Tenants’ Rights to Reasonable Accommodations**  
**For Persons with Disabilities**

The New York State Human Rights Law requires housing providers to make reasonable accommodation or reasonable modifications to a building or living space to meet the needs of people with disabilities. For example, if you have a physical, mental or medical impairment, you can ask your housing provider to make common areas of the buildings accessible, or to change certain policies to meet your needs.

To request a reasonable accommodation or a reasonable modification, you should contact your property manager by calling (914) 328-6962 or by e-mailing the property manager at [info@robertorlofsky.com](mailto:info@robertorlofsky.com). You will need to show your housing provider that you have a disability or a health problem that interferes with your use of the housing accommodation and your request for an accommodation or building modification that may be necessary to provide you with equal access and the opportunity to use and enjoy your housing or the amenities and services offered by the housing provider.

If you believe that you have been denied a reasonable accommodation or reasonable modification for your disability, or that you were denied housing, or that you were retaliated against because you requested a reasonable accommodation or reasonable modification, you can file a complaint with the New York State Division of Human Rights as described at the end of this notice.

Specifically, if you have a physical, medical or mental impairment, you can request:

- Permission to change the interior of your housing unit to make it accessible. Please note that you are required to pay for these modifications, and in the case of rental housing your Landlord may require that you restore the unit to its original condition when you sell your apartment or move out.
- Changes to the rules, policies, practices, procedures or services of the Corporation.
- Changes to common areas of the buildings so you have an equal opportunity to use the buildings. The Human Rights Law requires

property owners and/or housing providers to pay for reasonable modifications to common use areas.

Examples of reasonable modifications or reasonable accommodations which may be requested under the New York State Human Rights Law include:

- If you have a mobility impairment, the Corporation may be required to provide you with a ramp or other reasonable means to permit you to enter or exit the building.
- If your doctor provides documentation that having an animal will assist you with your disability, you should be permitted to have the animal in your home despite a “no pet” rule.
- If you need grab bars in your bathroom, you can request permission to install them at your own expense.
- If you have an impairment that requires a parking space close to your apartment, you can request your housing provider to provide you with that parking space, or place you at the top of the waiting list if no adjacent parking space is available.
- If you have a visual impairment and require printed notices in an alternative format, such as large print or font, or need notices to be made available to you electronically, you can request this accommodation from Corporation.

### **Required Accessibility Standards**

All buildings constructed for use after March 13, 1991 are required to meet certain building and common area accessibility standards. Because Corporation was constructed for use prior to that date, those standards do not apply to Corporation.

### **How to File a Complaint**

A complaint for violations of the New York State Human Rights Law must be filed with the New York State Division of Human Rights within one year of the alleged discriminatory act. You can find more information on your rights, and on the procedures for filing a complaint, by going to [www.dhr.ny.gov](http://www.dhr.ny.gov) or by calling (888) 392-3644 with questions about your rights. You can obtain a complaint form on the above-mentioned website, or one can be e-mailed to you or mailed to you. You can also call or e-mail a Division regional office. All regional offices are listed on the above-mentioned website.